

Guardian/Caregiver Role

You can be a support for your child by advocating for your child at school and with community agencies; contacting your child's school about transition planning; and encouraging your child to volunteer in your community.

Partners in education

Home and Community Care Support Services - North West
Toll-Free: 1-800-626-5406
healthcareathome.ca

Community Living Ontario
Community Living Transitions Facilitator
Phone: 1-800-278-8025
www.communitylivingontario.ca

FIREFLY Services
1-800-465-7203

Ask to connect with your local FIREFLY office.

LDAO-Learning Disabilities Association of Ontario
www.ldao.ca

Community supports

Contact your school principal to find out about community agencies in your area.

Contact Us

Kenora - Head Office
4th Floor - 240 Veterans Drive
Kenora, Ontario P9N 3Y5
Phone: 807-468-5571
Toll Free: 877-275-7771

www.kpdsb.ca

Do you have
concerns about your
child's learning?



SCAN ME



Keewatin Patricia

DISTRICT SCHOOL BOARD

Special Education Services

Transition Planning

This brochure is produced in consultation with the KPDSB and the KPDSB's Special Education Advisory Committee May 2024.

What is a transition plan?

There are three main transitions for a student: starting school, moving from one school to another, and leaving school.

Transitions for students with special education needs can be challenging. These transitions need planning.

A transition plan is the school's written plan to help the student make a successful change. It can be part of their Individual Education Plan. Students with Autism must have transition plans in their IEP. All exceptional students who are 14 or older must have transition plans.

The school develops the plan in consultation with you (and with your child if they are 16 or over). The school might also consult with community agencies and postsecondary institutions. The transition plan should take into account any recommendations made by an Identification, Placement and Review Committee.

Every time a school completes or revises a transition plan, you receive a copy within 30 school days.

What the plan must include

Goals for the student's transition: The goals must be realistic. They must reflect the strengths, needs, and interests of the student.

Actions required: To achieve the goals, now and in the future, the actions must build on the student's strengths, needs and interests.

People involved: This includes everyone involved in each action, such as the student, parents, educators, providers of supports and services, and community agencies.

Timelines: The plan must say when each action will be carried out.

The three transitions

Entry into school

1. The parents or guardians contact the principal of the receiving school to inform them of the possible placement of a student with special needs.
2. The principal arranges a case conference (meeting) to share information. The meeting could include parents, caregivers, day care or nursery school staff, and any consultants involved.
3. The principal arranges visits to the school at the parents' request.
4. The transition planning team develops an entry transition plan. This could include, for example, arrangements for transportation, equipment, and specialized training.

Moving from one school to another school

1. The sending school develops a transition plan (if one does not yet exist) in the student's Individual Education Plan.
2. The sending school shares the student's Individual Education Plan with the receiving school.
3. The schools arrange a case conference (meeting) to share information about the plan with staff. This meeting may also involve the receiving school's Identification, Placement and Review Committee.

Leaving high school

The transition plan can help the student to move from school to work, further education, community living, or a combination.

The plan requires a partnership with the student that could involve:

- Organizations that will be providing support
- Health care and community service agencies
- The school guidance office
- Co-op and special education staff
- Further education institutions.